



# SAR/MLS Property Data Form

**\*CLASS** (Mark One)  Residential  Rental Income  Commercial  Land

**\*Required Information**  
**\*\*Required on some prop. types**

**\* DUPLICATE LISTING**  YES  NO **\* POT. SHORT SALE**  YES  NO (If Yes) **BANK APPROVED**  YES  NO

**\*HOUSE #** \_\_\_\_\_ ST DIR \_\_\_\_\_ **\*STREET NAME** (30 char) \_\_\_\_\_ **\*ST SUFFIX** \_\_\_\_\_

MLS LISTING NUMBER \_\_\_\_\_

**\*LIST PRICE** \_\_\_\_\_

**Address 2/Unit #** (\*\*Required on Condos & Mfg Home-Leased Land) (50 char) \_\_\_\_\_

**\*LOCATION**  
# BLOCKS  N  S \_\_\_\_\_  
# BLOCKS  E  W \_\_\_\_\_  
REQUIRED IN SPOKANE COUNTY

**\*GRID #** \_\_\_\_\_ **\*TOWN** \_\_\_\_\_ STATE \_\_\_\_\_ **\*ZIP CODE** \_\_\_\_\_ PLUS 4 \_\_\_\_\_ **\*COUNTY** \_\_\_\_\_

**\*ACRES MOL** \_\_\_\_\_ LOT FRT FT APX \_\_\_\_\_ X LOT DEPTH APX \_\_\_\_\_ APX LOT SIZE SQ FT \_\_\_\_\_ NW MAP PG # \_\_\_\_\_

ZONE \_\_\_\_\_ TAXES \_\_\_\_\_ **\*SPECIAL TAX DESIGNATION**  YES  NO **\*FRONTAGE**  PRIMARY  SECONDARY

BODY OF WATER NAME (15 char)  
(Required if Frontage is checked)

**\*PARCEL NUMBER OR SEC TWP RNG** \_\_\_\_\_ SEC \_\_\_\_\_ TWP \_\_\_\_\_ RNG \_\_\_\_\_ SUBDIVISION/DEVELOPMENT NAME (50 char) \_\_\_\_\_  
(If no parcel number S-T-R required)

LEGAL (124 char) \_\_\_\_\_

LEGAL (Continued) \_\_\_\_\_

PUBLIC REMARKS (512 char) \_\_\_\_\_

AGENT REMARKS (512 char) \_\_\_\_\_

(Add page if necessary)

**http://www.** \_\_\_\_\_  
VIRTUAL TOUR URL (250 char)

DIRECTIONS (255 char) \_\_\_\_\_

DIRECTIONS (Continued) \_\_\_\_\_

ELEMENTARY SCHOOL (15 char) \_\_\_\_\_ MIDDLE SCHOOL (15 char) \_\_\_\_\_ SENIOR HIGH SCHOOL (15 char) \_\_\_\_\_ **\*SCHOOL DISTRICT** \_\_\_\_\_

POSSESSION (12 char) \_\_\_\_\_ CLOSING AGENT (15 char) \_\_\_\_\_ POWER COMPANY (10 char) \_\_\_\_\_ WATER COMPANY (10 char) \_\_\_\_\_

**\*COOPERATING BROKER COMPENSATION** (Mark one) \_\_\_\_\_ % OF SALE PRICE \_\_\_\_\_ % OR AMOUNT \$ \_\_\_\_\_ COMMISSION ARRANGEMENT IS  VARIABLE

**\*LISTING TYPE** (Mark one)  EXCLUSIVE RIGHT TO SELL  EXCLUSIVE AGENCY  
BROKER SERVICES: LIMITED  YES  NO MLS ENTRY ONLY  YES  NO  
**\*REO/LENDER OWNED** (Required if Bank or Real Estate Owned)  YES  NO  
**\*RELO CORP OWNED**  YES  NO 1031 EXCHANGE  YES  NO

INTERNET  
**\*IDX BROKER RECIPROcity**  YES  NO  
**\*REALTOR.COM**  YES  NO  
**\*DISPLAY PROPERTY ADDRESS**  YES  NO

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**\*LIST DATE**  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**\*EXPIRATION DATE**

**\*LIST OFFICE NAME** \_\_\_\_\_

**\*LIST AGENT NAME** \_\_\_\_\_

2ND LIST OFFICE NAME \_\_\_\_\_

2ND LIST AGENT NAME \_\_\_\_\_

OWNER(S) LEGAL NAME (PRINTED) \_\_\_\_\_

OWNER(S) LEGAL NAME (PRINTED) \_\_\_\_\_

OWNER(S) SIGNATURE(S) \_\_\_\_\_ OWNER(S) SIGNATURE(S) \_\_\_\_\_ \*MLS PARTICIPANT SIGNATURE \_\_\_\_\_



Address \_\_\_\_\_

MLS LISTING NUMBER \_\_\_\_\_

RESIDENTIAL

\*SUBTYPE (Mark One)

- A Residential/Site Built
- B Condominium
- C To Be Built
- D Mfg Home with Land
- E Mfg Home-Leased Land

SENIORS ONLY  YES  NO

Floor Level	#Bedrooms	#Baths	#Fplcs	#Fam Rms	#Rms	Apx Sq Ft	Apx Sizes	
BSMT	_____	_____	_____	_____	_____	_____	BSMT	_____ %
1ST	_____	_____	_____	_____	_____	_____	LIV RM	_____ X _____
2ND	_____	_____	_____	_____	_____	_____	DIN RM	_____ X _____
3RD (Top)	_____	_____	_____	_____	_____	_____	MSTR BR	_____ X _____
TOTALS	*BR _____	*BTH _____	FP _____	FR _____	RC _____	_____	FAM RM	_____ X _____
	Bedrooms	Baths	Fireplaces	Family	Room Count		SHOP	_____ X _____

\*NEW CONSTRUCTION  YES  NO

\_\_\_\_\_ / \_\_\_\_\_ (mm/yyyy) \*IF YES, APPROX BEG. DATE

\_\_\_\_\_ / \_\_\_\_\_ (mm/yyyy) APPROX. FIN. DATE

\_\_\_\_\_ BUILDER NAME

MANUFACTURED HOMES

\*MH SERIAL # (Required on leased land) \_\_\_\_\_

\*MO LOT RENT (Req. on leased land) \_\_\_\_\_

MAKE OF MH (12 char) \_\_\_\_\_

MH WIDTH X MH LENGTH

NAME OF MH PARK (12 char) \_\_\_\_\_

MGR PHONE NUMBER \_\_\_\_\_

TITLE ELIMINATED  YES  NO

L & I INSPECTION  YES  NO

LAND HOME PKG  YES  NO

RESIDENTIAL, RENTAL INCOME AND COMMERCIAL

\*GAR SIZE  0  1  2  3  4 OR MORE  OTHER

CARPOT SIZE  0  1  2  3  4 OR MORE  OTHER

\*YEAR BUILT \_\_\_\_\_ YEAR REMODELED \_\_\_\_\_

# STORIES \_\_\_\_\_

CONTACT NAME (15 char) \_\_\_\_\_

CONTACT PHONE NUMBER \_\_\_\_\_

OCCUPIED BY  OWNER  TENANT

2ND CONTACT NAME (15 char) \_\_\_\_\_

2ND CONTACT PHONE NUMBER \_\_\_\_\_

ASSESSED SQ FT \_\_\_\_\_

TOTAL APX SQ FT \_\_\_\_\_

EXCLUDED ITEMS (50 char)

RENTAL INCOME

Duplexes through Fourplexes - describe each unit - one on each line  
5+ units - indicate how many units with 2BR, 1BTH, etc.

# OF UNITS	# BEDROOMS	# BATHS	APX SQ FT	MONTHLY RENT
Unit A	_____	_____	_____	_____
Unit B	_____	_____	_____	_____
Unit C	_____	_____	_____	_____
Unit D	_____	_____	_____	_____

\*# OF UNITS \_\_\_\_\_ \*GROSS MONTHLY INCOME \$ \_\_\_\_\_

\*ANNUAL FUEL \$ \_\_\_\_\_ \*ANNUAL MISC \$ \_\_\_\_\_ # RANGES \_\_\_\_\_ # GARAGES \_\_\_\_\_

\*ANNUAL WATER \$ \_\_\_\_\_ \*ULID AMOUNT \$ \_\_\_\_\_ # REFRIG \_\_\_\_\_ # CARPORTS \_\_\_\_\_

\*ANNUAL INSURANCE \$ \_\_\_\_\_ # AIR COND \_\_\_\_\_ # PARKING SP \_\_\_\_\_

COMMERCIAL

MARK APPLICABLE \*REAL PROPERTY  YES  NO \*BUSINESS OPPORTUNITY  YES  NO \*LEASE  YES  NO

ANNUAL LSE RATE BY SQ FT \_\_\_\_\_ ANNUAL 3-NET RATE BY SQ FT \_\_\_\_\_ ANNUAL CAM RATE BY SQ FT \_\_\_\_\_ OR TOTAL GROSS LSE RATE PER MO \_\_\_\_\_ LEASE TERM YRS \_\_\_\_\_ BLDG SIZE SPACE AVAIL \_\_\_\_\_

USE TYPE (12 char) \_\_\_\_\_ WHSE CEILING HEIGHT \_\_\_\_\_ LOADING DOCK \_\_\_\_\_ DRIVE IN DOORS \_\_\_\_\_ # ONSITE PARKS \_\_\_\_\_ # STORIES \_\_\_\_\_

HAZARDOUS MATERIALS (26 char) \_\_\_\_\_

**\*Required Information**  
**\*\*Required on some prop. types**

WHO PAYS COSTS

T=TENANT / L = LANDLORD

- MAINT STRUCTURAL  T  L
- MAINT ROOF  T  L
- MAINT EXT WALLS  T  L
- MAINT GROUNDS  T  L
- MAINT INTERIOR  T  L
- MAINT HEAT A/C SYS  T  L
- REAL ESTATE TAX  T  L
- REAL PROP INS  T  L
- LIABILITY INS  T  L
- UTILITIES  T  L
- COMMON AREA  T  L

The Owner represents and warrants that all of the information contained herein, all additional information, if any, now or hereafter furnished by the Owner to the Broker regarding the property, and all representations and warranties of the Owner contained herein are true and complete.

INITIALS

OWNER \_\_\_\_\_

OWNER \_\_\_\_\_

\*Access (A)

ALL



Address

MLS LISTING NUMBER

- 1 Easement
2 Rt of Way
3 Pub Rd
4 Pvt Rd
5 Paved
6 Gravel
7 Dirt
49 See Remarks

Lot Information (B)

- 1 View
2 Fncd Frit Yd
3 Fncd Bk Yd
4 Fenced
5 Cross Fncd
6 Spr Sys
7 Part Spr Sys
8 Treed
9 Level
10 Secluded
11 Open
12 Hillside
13 Rolling
14 Corner
15 Culesac
16 Bus Rt
17 Adjn Golf Cs
18 Oversized
19 Irreg
20 Surveyed
21 Non-conform
22 Comn Grnd
23 Plan Unit Dev
24 Zero lot line
25 CC&R

Lot View (C)

- 1 City
2 Golf
3 Mtn
4 Park
5 Territorial
6 Water

Outbuildings (D)

- 1 Shop
2 Barn
3 Stge Shd
4 Hay
5 Horse setup
6 Guest House
49 See Remarks

\*Terms (E)

- 1 FHA
2 VA
3 Conv
4 Cash
5 Owner Fin
6 Qual Assm
7 Simple Assm
8 Lease Opt
9 Exch
10 Lease Purch
11 Short Sale
12 Owner 2nd
13 Commercial
14 FHA 203K
15 USDA/RD
49 See Remarks

\*\*Wtrfront Prop (F)

- 1 Lake Frit
2 Riverfrit
3 Sec Lot
4 Deeded Acc Rights
5 Beach
6 Beach Acc
7 Stream
8 Seas Strm
9 Pond
10 Seas Pond
11 Dock
12 Boat Slip
13 Own Assoc
14 Shore Act
49 See Remarks

RES, RENTAL INC & COMM ONLY

Accessibility (G)

- 1 Doors 32"+
2 Hallways 32"+
3 Ramp/Lvl Entrance
4 Ramp/Lvl from Gar
5 Roll-in Shower
6 Roll-under Sinks
7 Lowered Counters
8 Grab Bars
9 Kitch. Modification
10 Flash Smoke Alarm
11 Emerg. Intercom
12 See Remarks

\*Basement (H)

- 1 Full
2 Partial
3 Finished
4 Part Fin
5 Unfinished
6 RI Bdrm
7 RI Bath
8 Daylight
9 Fam/Rec Rm
10 Lndry
11 Outside Entr
12 Workshop
13 Crawl
14 Slab
15 None
49 See Remarks

\*Exterior (I)

- 1 Brick
2 Brk Accent
3 Stone
4 Stn Accent
5 Block
6 Stucco
7 Hardboard
8 Asbestos
9 Metal
10 Vinyl
11 T-111
12 Shake
13 Cedar
14 Wood
15 Fiber Cement
49 See Remarks

Features (J)

- 1 Hndicap Ac
2 Elevator
3 Sec Lights
4 Sec Alarm
5 Breakers
6 200 AMP
7 400 AMP
8 3 Phase

Green Features

- Y Green Features
Y Green Certified

Checking Green Features requires SAR Green Features Worksheet completed and uploaded to Assoc. Docs.

\*Required Information
\*\*Required on some prop. types

\*Heat/Cooling (K)

- 1 Gas
2 Elec
3 Oil
4 Forced Air
5 Basebd
6 Htpump
7 Propane
8 Hotwtr
9 Steam
10 Radiant-Clng
11 Radiant-Flr
12 Gravity
13 El Wall Unit
14 Cent A/C
15 Wind A/C
16 Wall A/C
17 Humidifier
18 Air Cleaner
19 Solar WTR Heater
20 Prog. Therm.
21 Zonal Heating
22 Hi Eff Furn (>90%)
23 Wind
24 Solar
25 Geothermal
26 Passive Cooling
49 See Remarks

\*Roof (L)

- 1 Comp
2 Wood Shk
3 Syn Shk
4 Tile
5 Slate
6 Blt Up Grav
7 Flat
8 Metal
49 See Remarks

\*Showing Info (M)

- 1 Lbx
2 Call 1st
3 Caution CLA
4 Vacant
5 Key in LO
6 24 Hr Notice
7 Call Appt
8 CLAAppt
9 Day Sleeper
10 Actv Sec Sys
11 Under Const
49 See Remarks

\*Site Improvements (N)

- 1 Pub Sewer
2 Pvt Sewer
3 Swr Conn
4 Swr Avail-St
5 Septic Sys
6 ULID Prop
7 Well Installed
8 Pub Wtr
9 Pvt Wtr
10 Irrigation
11 Sub-Irrig
12 Gas Avail-St
13 Shared Well
14 Shared Septic
15 Xeroscape
49 See Remarks

RES & RENTAL INC ONLY

Amenities (O)

- 1 Pool-In Gr
2 Pool-Ab Gr
3 Spa or Hot Tub
4 Sauna
5 Tennis or Sport Ct
6 Comm Pool
7 Cable TV
8 Sat Dish
9 Deck
10 Patio
11 Strge Shed
12 Green Hse
13 Solarium
14 Wtr Sfrnr
15 Gas Hot Wtr
16 Tanklss Wtr Htr
17 Tech Home/ See Remarks
18 Cable Internet
19 DSL
20 Indoor Pool

Design (P)

- 1 Rancher
2 A Frame
3 Bungalow
4 Contemp
5 Colonial
6 Tudor
7 Cape Cod
8 Townhse
9 Victorian
10 Log
11 Craftsman
12 Other
13 Traditional

Dining (Q)

- 1 Formal
2 Informal
3 Kit Eat Sp
4 Eat Bar

Family/Rec Rm (R)

- 1 Bsmt
2 1st Flr
3 2nd Flr
4 Off Kit
5 Outside Ent
6 Wet Bar
7 Great room
8 Formal LR
9 Den or Office

Fireplace (S)

- 1 Masonry
2 0 Clearance
3 Gas
4 Propane
5 Insert
6 Wood
7 Pellet Burn

\*Garage/Parking (T)

- 1 Attached
2 Detached
3 Oversized
4 Under Hse
5 Carport
6 Slab
7 RV Prking
8 Shop Area
9 Opnr
10 Off St Prkg
11 Alley Access
12 Shared Drv
13 Assigned Sp
14 None
15 Elect Car Hookup
16 Permeable Drwry
49 See Remarks

Kitchen & Appl (U)

- 1 Blt in R/O
2 Fr Stnd Rng
3 Grill Top Rng
4 Gas Rng
5 Dbl Ovens
6 D/W
7 Refrig
8 Disposal
9 Trash Comp
10 Microwave
11 Pantry
12 Kit Island
13 Washer
14 Dryer

Master Bdrm (V)

- 1 Dbl Clst
2 Wlkin Clst
3 Frplc
4 Full Bath
5 3/4 Bath
6 1/2 Bath
7 Dbl Sinks
8 Bsmt
9 1st Flr
10 2nd Flr
11 3rd Flr
12 Jetted Tub
13 Garden Tub

Special Features (W)

- 1 Mn Fir Util
2 Wood Flr
3 Cath Clng
4 Nat Wdwrk
5 Bay Wind
6 Skyliight
7 Wood Wn Fr
8 Alum Wn Fr
9 Vinyl Wn Fr
10 Multi Pn Wn
11 Cent Vac
12 In-Law Setup
13 Solar Tube

\*Style of Construction (X)

- 1 1 Story
2 1-1/2 Story
3 2 Story
4 3 Story
5 3 Level
6 4 Level
7 Split Entry
8 Calif Split
9 Split Up-Down
10 Split Side-Side
11 Hi-rise
12 Modular
13 2 Story Mod Hm
14 Mfg Home
15 2 Story Mfg Hm
49 See Remarks

Stove (Y)

- 1 Certified
2 Wood Burn
3 Pellet Burn
4 Install Permit
5 Gas
6 Propane

CONDOS & PUDS

\*Condo/PUD Feat. (ZA)

- 1 Grnd Level
2 Sec Contr Acc
3 Pets
4 Storage
5 Comm RecRm
6 Comm Lndry
7 Maint Assmt
8 Gated
9 None
10 Co-op
49 See Remarks

\*Condo/PUD Maint Pays (ZB)

- 1 Accounting
2 Fire & Liab
3 Wtr/swr/garb
4 Comm elem maint
5 Comm elec/gas
6 Elevator
7 Wind cleaning
8 Fire spr sys
9 Grounds Maint
10 Management
11 Real Prop tax
12 Internet Acc
13 Cable TV
49 See Remarks

MANUFACTURED HOMES ONLY

\*Foundation (ZC)

- 1 Low wall
2 Conc Pad
3 Blocked
4 Skirted
5 Tie Dwns
6 Axel Rem
7 VaporBarrier
49 See Remarks

\*Manuf Size (ZD)

- 1 Single
2 Double
3 Multiple
4 Addition
5 Triple
49 See Remarks

\*Park/PUD (ZE)

- 1 Pvt Lot
2 Sec Cont Ac
3 Pets
4 Stge Shd
5 Cm Rec Rm
6 Laundry
7 Mo Maint Asmt
49 See Remarks

RENTAL INC ONLY

\*Common Amenities (Z)

- 1 Lndry
2 Rec Ctr
3 Pool
4 Sauna
5 Spa or Hot Tub
6 Tennis or Sport Ct
7 Child play area
8 Storage
9 Comm elec/gas
10 None

LAND ONLY

\*Improvements (H)

- 1 Curbed
2 Sidewalks
3 Mob Hm Hook
4 None
49 See Remarks

Options (I)

- 1 Bld to Suit
2 Spot Lot
3 Participate
4 Subord
5 Part Release
6 Sub to Plat
49 See Remarks

Restrictions (J)

- 1 Deed
2 Easement
3 Rt of Way
4 Leased
5 Sgl MH Apprv
6 Dbl MH Apprv
7 Duplex Apprv
8 Multifam Apprv
9 Wetland

\*Sewage System (K)

- 1 Pub Sewer
2 Priv Sewer
3 Swr Conn
4 Swr Av Prop L
5 Septic Installed
6 ULID Proposed
7 Cesspool
8 Drywell
9 Appr Perc Tst
10 None
49 See Remarks

\*Utilities (L)

- 1 Gas Installed
2 Gas Av Prop L
3 Phn Installed
4 Phn Av Prop L
5 Pwr Installed
6 Pwr Av Prop L
7 CTV Installed
8 CTV Av Prop L
9 Undergrd Util
10 None
11 Off Grid
12 Net Metering
49 See Remarks

\*Water System (M)

- 1 Pub Wtr
2 Priv Wtr
3 Wtr Conn
4 Wtr Av Prop L
5 Well Installed
6 Irrigation
7 Sub-Irrig
8 None
9 Collection System
10 Grey Water
49 See Remarks

INITIALS
OWNER
OWNER

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